

Guidelines on how to properly set up files for print.

1. If your job is printing full bleed (printed to the edge of page) the following guidelines must be followed.
2. Inkscape Print & Promos will not be responsible for uneven borders or any other issues if these guidelines are not followed.
3. All background images must extend 1/8" past crop line (red line).
4. All text or important objects must be kept 1/4" inside crop line (purple line).
5. High resolution pdf with fonts embedded and proper bleeds must be submitted. Jpg files can be printed most of the time if set up with proper bleeds and margins but print quality will not be as good as pdf.
6. [Click here to email files to Inkscape Print & Promos.](#)
7. [If your files are too large to email \(approx 10-15 mb\) you can click here to upload to our website.](#)



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Crop Line -----
Make this line whatever size your finished product is to be.

Bleed Line -----
Must be 1/8" outside crop line.

Safety Zone -----
1/4" inside crop line.

Example of a background image NOT properly extending to the bleed line and text NOT safely inside the safe zone.

Example of a background image properly extending to the bleed line and text safely inside the safe zone.